

To: All Texas Policy Issuing Agents of WFG National Title Insurance Company

From: WFG Underwriting Department

Date: May 14, 2019 Bulletin No.: TX 2019-03

Subject: Agent's Responsibility When Receiving Notice of Claim

Claims are a way of life in the title insurance business. As a matter of fact, it would be difficult to justify the need for our product if there were never any claims. Sooner or later, most every agent will have experience with a claim.

Should you receive notice of a claim or of a potential claim from an insured or a third party please promptly notify WFG by email at <a href="mailto:claims@wfgnationaltitle.com">claims@wfgnationaltitle.com</a>. Include with your email the policy(ies) issued by WFG as well as any emails, faxes or letters you have received regarding the matter. If you need to speak with someone in the Claims Department immediately you can call them at 800 334-8885.

While a claim remains unresolved you should not take any action on the file without written approval from the Claims Department. Specifically, this prohibition extends to issuing any endorsements to the policy.

NOTE: The information contained in this Bulletin is intended solely for the use of employees of WFG National Title Insurance Company, its title insurance agents and approved attorneys. Disclosure to any other person is expressly prohibited unless approved in writing by the WFG National Title Insurance Company's Underwriting Department.

The Agent may be held responsible for any loss sustained as a result of the failure to follow the standards set forth above.